

Detailed procedure for submission of application by Jute Twine Units and Jute Yarn Manufacturing Units and small composite jute mills (not enlisted with this office for receiving Govt. B-Twill Order)

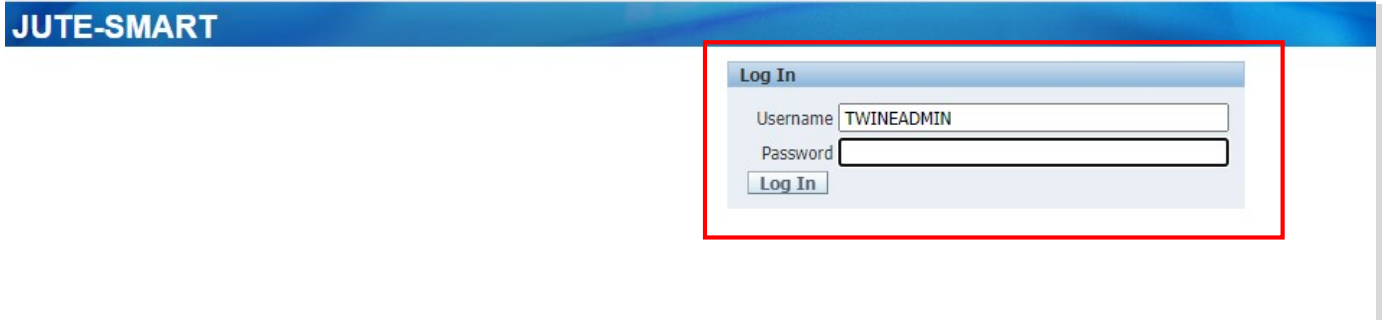
STEPS FOR REGISTRATION

1. Login into the Jute Smart application from Jute portal by providing following details

Username: **TWINEADMIN**

Password: **Welcome@123**

After that click on 'LOG IN' button

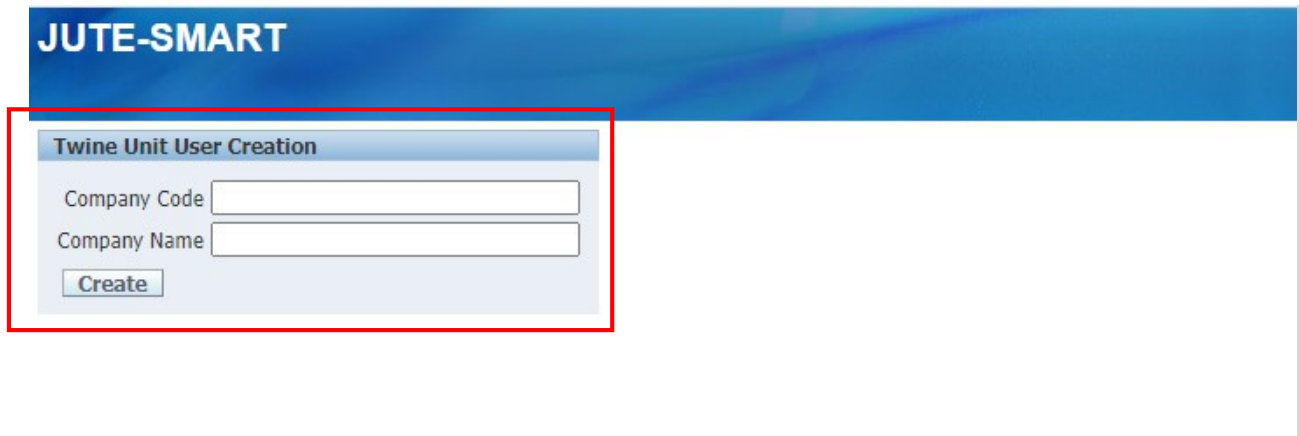


2. After login following screen comes up. Then Click on '[Jute Twine Admin](#)' link



3. Enter the "Company Code" and "Company Name"

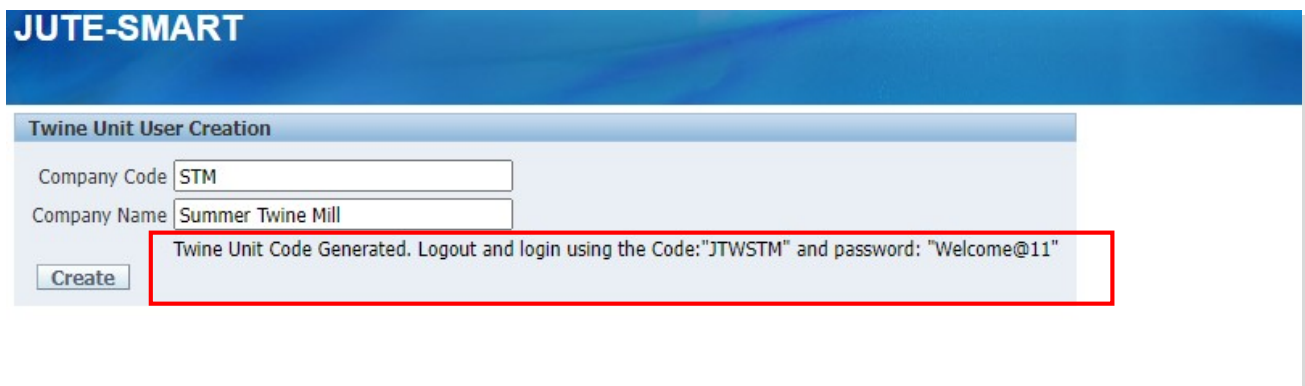
After that click on 'Create' Button



The screenshot shows the JUTE-SMART interface with a blue header. Below the header is a form titled "Twine Unit User Creation". The form contains two input fields: "Company Code" and "Company Name", both of which are currently empty. Below these fields is a "Create" button. A red rectangular box highlights the entire form area.

4. The UserID and Password will pop up on record creation.

Login using the generated **UserId** and **Password**.



The screenshot shows the JUTE-SMART interface with a blue header. Below the header is a form titled "Twine Unit User Creation". The "Company Code" field now contains the text "STM" and the "Company Name" field contains "Summer Twine Mill". Below these fields is a "Create" button. A red rectangular box highlights a message box that has appeared below the form, containing the text: "Twine Unit Code Generated. Logout and login using the Code: 'JTWSTM' and password: 'Welcome@11'".

5. After Login using the generated **UserId** and **Password**. following screen comes up

JUTE-SMART

Jute Twine Units

- [Twine Details Entry Form](#)
- [Twine Unit Financial Details](#)

6. On clicking the 'Twine Details Entry Form'

JUTE-SMART

Jute Twine Units

- [Twine Details Entry Form](#)
- [Twine Unit Financial Details](#)

- following screen comes up

JUTE-SMART

Jute Twine Unit

Edit	Company	Proprieter	Licence	Contact1	Contact2	Email	PAN	GST	AADHAR	Registrationprint
	Summer Twine Mill									JTWSTM

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- Click on the link in 'RegistrationPrint' column to view the data in pdf format.
- Click on the pencil icon following Screen will pop up.

Jute Twine Unit Entry/Modify Cancel Save

Company Name Twineunit Code
 Proprieter Name Licence Number
 Contact Det1 Contact Det2
 Email Address PAN No.
 GST No Aadhar No.
 Criminal Case (If any) Punishment (If any)
 Prohibition (If any) Jcoffice Code
 Remarks

Detail Address Add Row

<input type="checkbox"/>	Address Type	Status	Address	City	Police Station	Sub Division	District	Pin	State Name
No data found.									

JTWSTM

- Fill the details and click on 'Save' Button.

Jute Twine Unit Entry/Modify Cancel **Save**

Company Name Twineunit Code
 Proprieter Name Licence Number
 Contact Det1 Contact Det2
 Email Address PAN No.
 GST No Aadhar No.
 Criminal Case (If any) Punishment (If any)
 Prohibition (If any) Jcoffice Code
 Remarks

Detail Address Add Row

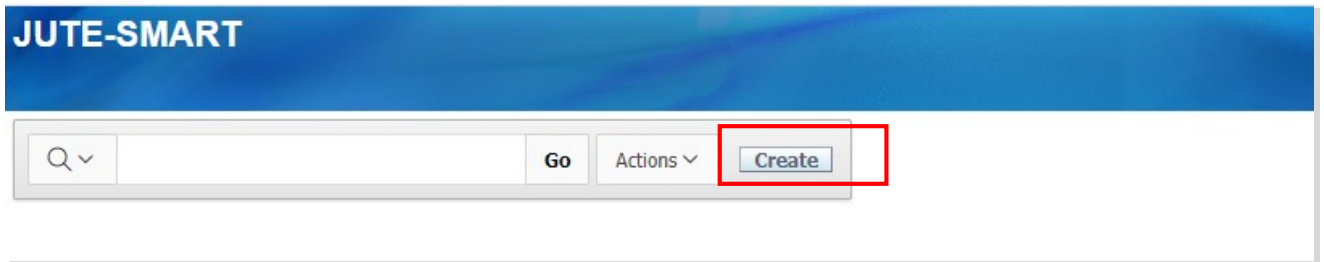
<input type="checkbox"/>	Address Type	Status	Address	City	Police Station	Sub Division	District	Pin	State Name
<input type="checkbox"/>	Postal Address	Active	rttyu	Kolkata	kolkata	kolkata	Kolkata	1245	WB-West Bengal
<input type="checkbox"/>	Factory Address	Active	rtyy	kokata	kokata	kokata	kokata	5677	WB-West Bengal

JTWSTM

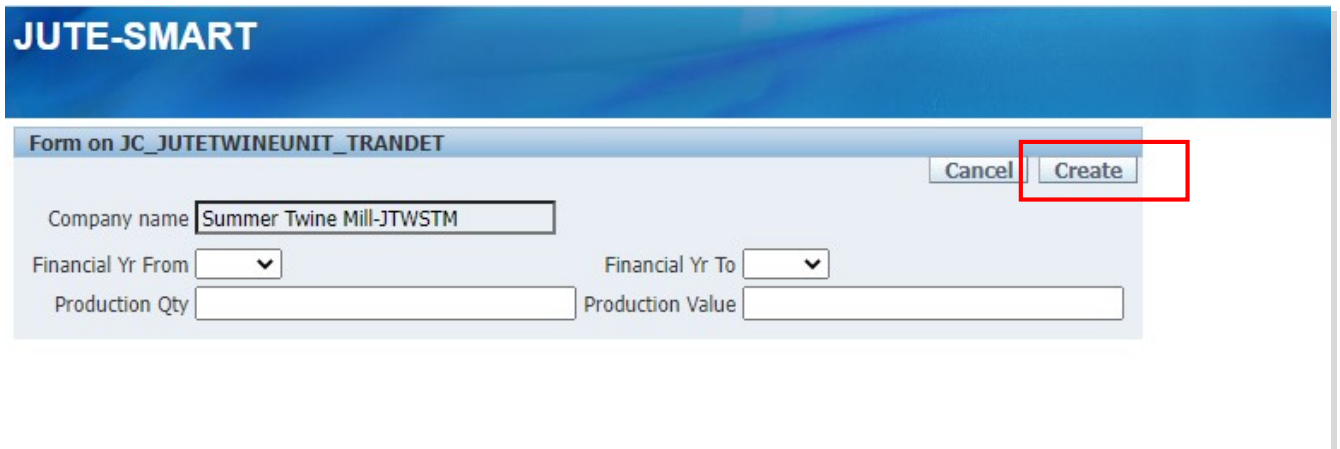
7. Click on 'Twine Unit Financial Details' link and enter the Financial Data



- following screen comes up . Then Click on 'Create' Button



- Enter the data and click on 'Create' button to save the data




- Click on the pencil icon to modify the data

JUTE-SMART

Action Processed.

Q Go Actions

	<u>Financial Yr From</u>	<u>Financial Yr To</u>	<u>Production Value</u>	<u>Production Qty</u>
	2023	2024	547688999	1234

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